PSP Interim ReportProcess Script Template

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| --- | --- | --- |
| Phase # | Purpose | To guide the analysis and writing of the PSP interim report |
| Entry Criteria | | * Programs 1 through 4 completed and checked by instructors * Report requirements. * Time log and report summary form |
| 1 | Planning | * Estimate report size   + number of analysis paragraphs   + number of data tables/charts to create * Estimate effort based on report size * Record estimates on Plan Summary form * Record planning time on Time log |
| 2 | Research | * For each analysis question   + Look for the specific part, within the pre-calculated statistics, that would answer the question and extract it. |
| 3 | Development | * For each analysis question * Use previous phase to place analysis chart or data table in document. * write analysis paragraph if the data is worthy of it or if estimated. * Record PSP interim reportdevelopment time on the Time log |
| 4 | Postmortem | * Measure report size * number of charts/tables * number of analysis paragraphs * Complete Plan Summary form * Record postmortem time on Time log |
| Exit Criteria | | * Completed Plan Summary * Completed PSP interim report * Completed Time log |

**PSP Interim Report****Plan Summary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student | Gerardo Galván Olvera |  | Date | 19/02/19 |
| Instructor | Adriana B. |  |  |  |
|  |  |  |  |  |

Size Data Effort Estimate

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Object |  | Plan Number |  | Actual Number |  | Est. Effort per Object |  | Estimated Effort |
| Analysis Paragraph |  | 9 |  |  |  | 2 |  | 27 |
| Chart/Table |  | 13 |  |  |  | 4 |  | 52 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | Total | | 1:19 |

Effort Data

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Phase |  | Plan Time |  | Actual Time |
| Planning |  | 0:15 |  |  |
| Research |  | 0:40 |  |  |
| Development |  | 1:19 |  |  |
| Postmortem |  | 10 |  |  |
| Total |  | 2:24 |  |  |

**PSP Interim Report****Time Recording Log**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student: | | Gerardo Galván Olvera | | | Date: | | | | 2018-02-19 |
|  | | |  | | | | |  |  |
| Date | Start | | Stop | Interruption  Time | Delta  Time | Phase | Comments | | |
| 2018-02-19 | 8:06:59 PM | | 8:22:59 PM | 00 | 0:16 | Planning |  | | |
|  |  | |  |  |  |  |  | | |
|  |  | |  |  |  |  |  | | |
|  |  | |  |  |  |  |  | | |